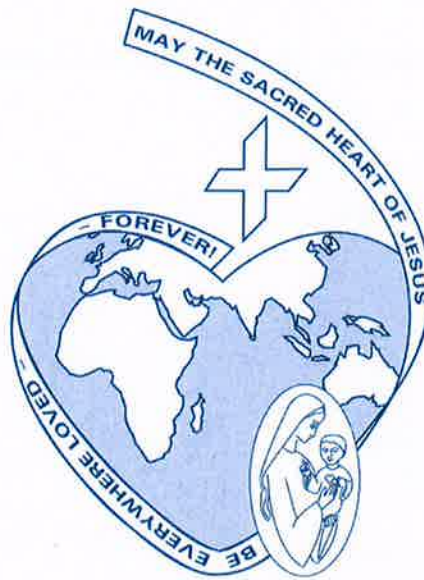


# **Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated**



## **Annual General Meeting 25<sup>th</sup> May, 2021**

**Including the Presentation of 2020 Annual Report  
& Audited Financial Report as at 31/12/2020**

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## TABLE OF CONTENTS

➤ Meeting Agenda	3
➤ Current members of the Governing Committee	4
➤ Minutes of Preceding Annual General Meeting held 28/7/2020	5
➤ OLSH Overseas Aid Incorp. Goals & Objectives	7
➤ Report	8
➤ Project Summaries:	
○ Angola	9
○ Kiribati	9
○ Papua New Guinea	10
○ Philippines	10
○ South Africa	11
○ South Sudan	13
○ Vietnam	15
➤ Evaluating & monitoring projects	16
➤ Acknowledgements	18
➤ Register of Members	19
➤ Annual Financial Report:	
○ Summary	20
○ Audited Financial Report (separate booklet)	

# AGENDA

1. Prayer
2. Welcome to members; Apologies
3. Minutes of 2020 Annual General Meeting held 28<sup>th</sup> July, 2020
4. 2020 Annual Report
5. Audited Financial Report of OLSH Overseas Aid Incorporated
6. Election of Office Bearers
7. Other Reports/Business



Girls' gathering –  
Bakhita



## 2020 MEMBERS of DOLSH OVERSEAS AID INCORPORATED

### OFFICE BEARERS

Mr Michael O'Dea AM	Consultant, Carroll & O'Dea Lawyers <b>President</b>
Sr Philippa Murphy	Provincial Leader of the OLSH Congregation <b>Vice President &amp; Secretary</b>
Ms Josephine Heesh	Friend of the OLSH Congregation <b>Committee Member</b>
Mr Chris Wong	Chartered Accountant <b>Auditor</b>
Sr Bernadette Koning	Member of the OLSH Congregation <b>Executive Officer</b>

### MEMBERS of INCORPORATION

Ms Judy Beswick	Respected Ex-student of the OLSH Congregation
Ms Anne Bowen	Friend of the OLSH Congregation
Ms Kathleen Donohoe	Respected Ex-student of the OLSH Congregation
Mrs Anne Doran	Friend of the OLSH Congregation
Mrs Gloria Gallaher	Associate Member of the OLSH Congregation
Hon. Deirdre Grusovin	Respected Ex-student of the OLSH Congregation
Sr Moya Hanlen	Provincial Councillor of the OLSH Congregation
Mrs Maree Hinton	Respected Ex-student of the OLSH Congregation
Hon. Justice Tricia Kavanagh	Respected Ex-student of the OLSH Congregation
Mr Robert Malouf	Friend of the OLSH Congregation
Sr Lorraine McCleary	Provincial Councillor of the OLSH Congregation
Ms Valerie McKinnon	Social worker & Friend of the OLSH Congregation
Mrs Eileen Phillips	Respected Ex-student of the OLSH Congregation
Mrs Lilyan Staniforth	Respected Ex-student of the OLSH Congregation
Sr Mary Stevens	Provincial Councillor of the OLSH Congregation
Sr Pauline Richards	Provincial Councillor of the OLSH Congregation

**MINUTES OF THE ANNUAL GENERAL MEETING OF  
DAUGHTERS OF OUR LADY OF THE SACRED HEART  
OVERSEAS AID INCORPORATED**

**Held at OLSH Provincial House Meeting Room  
on 28<sup>th</sup> July 2020**

**Present**

Sr Philippa Murphy  
Sr Lorraine McCleary  
Sr Moya Hanlen  
Sr Bernadette Koning  
Sr Pauline Richards  
Michael O'Dea  
Eileen Phillips  
Catherine Dunn  
Trish Kavanagh  
Deirdre Grusovin

In attendance: Ian Yum and Chris Wong

**WELCOME**

The President, Michael O'Dea, welcomed those present and thanked them for attending.  
Sr Philippa Murphy opened the meeting with a prayer.

**APOLOGIES**

The following apologies were received from:

Josephine Heesh, Sr Mary Stevens, Lilyan Staniforth, Mary Lloyd, Maree Hinton,  
Valerie McKinnon

**MINUTES**

The Minutes of the Annual General Meeting held on the 14<sup>th</sup> May 2019 were read to the meeting.

It was moved, seconded and passed that the Minutes be accepted as correct.

**ANNUAL REPORT**

The Executive Officer's Report was presented by the Executive Officer, Sr Bernadette Koning.  
Sr Bernadette went through each country's Project Summaries.

Michael thanked Sr Bernadette for preparing the annual report so efficiently.

Sr Lorraine moved that the Executive Officer's Report be accepted; seconded by Sr Moya and then passed

**FINANCIAL REPORT**

Michael invited Mr Ian Yum from Watson Erskine & Co Pty Ltd Chartered Accountants to present the Financial Report. Mr Yum duly did.

Michael O'Dea thanked Ian for his report.

A motion of acceptance of the Financial Report was moved seconded and adopted.

Ian advised he was retiring. He then introduced Chris who would be available to do the financial work.

## APPOINTMENT OF OFFICE BEARERS

Michael thanked the 2019 committee and commented how well the team had worked together for the year. He then called for nominations for the 2020 office bearers. The following nominations were made:

- **President:** Mr Michael O'Dea ACCEPTED  
Moved by Sr Philippa; seconded by Sr Moya. Agreed by all.
- **Vice President:** Sr Philippa Murphy ACCEPTED  
Moved by Michael; seconded by Sr Lorraine. Agreed by all.
- **Treasurer:** Josephine Heesh ACCEPTED  
Moved by Michael; seconded by Deirdre. Agreed by all.
- **Executive Officer:** Sr Bernadette Koning ACCEPTED  
Moved by Michael; seconded by Sr Pauline. Agreed by all.
- **Auditor:** Moved by Sr Lorraine; seconded by Sr Moya that Mr Chris Wong be appointed. Agreed by all.

## PROPOSED AMENDMENT TO CONSTITUTION

Sr Bernadette reported that Notice of Special Resolution had been sent to all members for amendments to Rules 17.16 and 17.17 of the Rules. Michael moved that the resolution to amend the Constitution by addition of the following two sub-rules be passed; this was seconded by Sr Lorraine. It was carried unanimously to amend the Constitution by insertion of the following two sub-rules:-

- “17.16(i) The Association may hold a postal or electronic ballot (as the committee determines to determine any issue or proposal (other than an appeal under clause 9).
- (ii) A postal or electronic ballot is to be conducted in accordance with Schedule 3 of the Associations Incorporation Regulation.
- 17.17(i) A general meeting may be held at two or more venues using any technology approved by the committee that gives each of the Association's members a reasonable opportunity to participate.
- (ii) A member of an association who participates in a general meeting using that technology is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.”

## OTHER BUSINESS

- Sr Philippa expressed her deep gratitude to the Board, the registered members and donors who all have an influence on the lives of so many poor people. She sincerely thanked Michael and Josephine for their generosity in giving up their time not only to be on the Board but also to offer their advice and assistance on a number of matters.
- Michael expressed continuing delight at the work of the Sisters in relieving the dire situation of so many.
- Michael thanked everyone for their attendance and closed the meeting.
- Members were invited to enjoy some refreshments.



## **Statement of the Goals and Objectives of Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated**

The objectives of Our Lady of the Sacred Heart Overseas Aid Incorporated are:

- a) to provide for the relief of persons in countries which are, for the time being, certified by the Minister for Foreign Affairs to be Developing Countries ("Developing Countries") pursuant to the provisions of the Income Tax Assessment Act 1997, and, without limiting the foregoing, to include relief of persons in Angola, Kiribati, Papua New Guinea, Philippines, South Africa and South Sudan.
- b) Pursuant to objective (a) and, without limiting its generality, to provide aid in the following manner:
  - i) by the relief of persons in necessitous circumstances in Developing Countries;
  - ii) to provide education for persons in necessitous circumstances in Developing Countries;
  - iii) to provide accommodation for persons in necessitous circumstances in Developing Countries;
  - iv) to provide food and sustenance for persons in necessitous circumstances in Developing Countries;
  - v) to establish and/or construct schools and/or teaching institutions for the purposes of educating persons in necessitous circumstances in Developing Countries;
- c) To assist in the funding of relief and development work carried on by the Religious Sisters known as the Daughters of Our Lady of the Sacred Heart in Angola, Kiribati, Papua New Guinea, Philippines, South Africa and South Sudan.

The main thrust of the work of the Fund continues to be in education, health care, and social and community development. From time to time we are asked to respond to other needs, but these are temporary and directed to providing only urgent, short-term aid. Our support for education, health care and development are normally on a continuing, long-term basis.

Since the establishment of the Fund it has been our consistent objective to encourage and promote self-help programs which aim to improve people's general standard of living and help establish for the local people a lifestyle more worthy of their human dignity. We continue to espouse the following goals:

- provision of a basic standard of living
- care of children and the elderly
- empowerment of women and other vulnerable groups
- elimination of hunger through sustainable agricultural development
- encouragement of individual and communal self-help projects.

In this way we aim to create a greater solidarity with and empowerment of the local people by the sharing of our resources for their betterment and ultimate self-sufficiency.

## Report

Good evening everyone and thank you for coming to this meeting. Although we are a small number, the work we do is so important for the improvement of the lives of so many in need around the world to whom the Daughters of Our Lady of the Sacred Heart minister, and your presence is much appreciated.

It is with sadness that we remember Sr Bernadette Koning, the OLSH Overseas Aid Fund's former Executive Officer, who died peacefully here at Kensington earlier this year, and whose life, gentle spirit and dedicated work for so many we acknowledge this evening. Her good humour and expertise have certainly been missed as we struggled to prepare for this meeting to her high standards.

You will see in the summary of projects below that the total funding dispersed in 2020 was \$502,537.00 The committee was able to support most projects applied for, but not always for the full amount requested. The donations received during the year were from over two hundred donors. While people make donations online, by credit card or direct deposit into the bank, most of our donations continue to come through the post and by cheque.

Our committee, comprised of Michael O'Dea, Josephine Heesh and Sr Philippa Murphy, continues to endeavour to be always approachable, and desires what is best for the people whom the Sisters serve in the various mission areas.

*Sr Lorraine McCleary*

### **KURISANANI** - Vegetable garden at Ngwabitsi





## COUNTRY BY COUNTRY PROJECT SUMMARIES

### Angola

#### Food & Personal Needs for Vulnerable People (elderly, sick & disabled)

- During the pandemic these people were not able to go to farms to cultivate vegetables. The project caters for 50 people from 2 local communities, allowing USD\$100 per person for 3 months for access to rice, flour, cooking oil, salt, dried fish, charcoal and soap. \$7,000

#### Medical Assistance – medicines

- Many pregnant women who are malnourished and severely anaemic come to St Benedict Health Centre, which is owned by the mission and has an OLSH Sister in charge of the clinic. This project helps pay for important medicines that many women cannot afford. \$14,000

*Funds dispersed in 2020: \$21,000*

*Testing the cultivating machine*



*Making popcorn to sell*



### Kiribati

#### Crisis Centre

- This short-term centre accommodates and support women, girls and children who suffer some form of abuse from their husbands/fathers/families. Often victims are hungry, worn out and with only the clothes on their back. In 2019 the centre catered for 54 women, 16 young girls and 39 children.

\$5,000 + \$5,000

#### Empowering Women

- In a country where women's education lags significantly behind men's education, tertiary fees, fares and accommodation are provided for women to obtain academic or trade qualifications. The women assisted by this project are studying at university and teachers' college in Fiji and at university and the technology institute in Kiribati.

\$20,200 + \$27,300

## **Sea Wall, Immaculate Heart College**

- The school is very vulnerable to the effects of climate change: it is surrounded by sea and connected to the nearest village by a narrow strip of land. During the past 5 years strong winds and high tides have eroded the existing sea wall, and seawater threatened to damage important school property and buildings. \$20,000

*Funds dispersed in 2020: \$77,500*

## **Papua New Guinea**

### **Curriculum materials for Flexible, Open & Distance Education (FODE)**

- This project helps students to meet the outcomes of the FODE curriculum, both inside the classroom and in home-based learning. \$

### **Aged Care Medical Equipment**

- A new hospital bed, commode, wheeled walking frame and washing machine were needed to assist residents with hygiene and mobility. Another nurse has been employed as the facility has accepted two more residents who have had strokes. \$2,000

*Funds dispersed in 2020: \$3,000*

## **Philippines**

### **OLSH Charity & Maternity Clinic**

- This on-going project assists poor people in Marigondon, Lapu-Lapu City and on the island of Mactan. Pregnant women are cared for by one volunteer doctor, two midwives and a medical technologist who do consultations and deliveries, and the clinic also treats and refers patients with a variety of co-morbidities. Critical patients are referred for further diagnosis and treatments and are assisted financially to obtain the medications they need. \$10,000

### **Building Renovations for OLSH Charity & Maternity Clinic**

- This project is for long overdue renovations of the clinic, constructed in 1987 through funds from the OLSH Overseas Aid Fund. \$8,125

### **Laptop & desktop computer for School Staff**

- Online reports are now required by the Education Department. For some education meetings and conferences, administrators are asked to bring their own laptops to follow instructions. \$1,000

### **Education for Disadvantaged Children**

- The DOLSH Education ministry at St Alphonsus Catholic School has an "Adopt a Scholar" program which benefits 60 children studying in public schools in Lapu-Lapu City, Cebu. This helps to instill social awareness and missionary consciousness in our students, while providing learning materials and some nourishing food for poor students. \$3,240

### **Food Assistance for Poor Children**

- This project provides supplementary nutrition for children who attend a tutorial program. \$2,800

### **New flooring for activity area**

Old, damaged flooring has caused some accidents for the squatter children and families of Matangtubig who attend the activity area for tutorials, training for leadership and games with their peers. \$17,200

**Emergency Aid for typhoon victims** \$9,000

### **Educational Assistance for the Handicapped During the COVID-19 Pandemic (For Vietnam, but sent through the Philippines)**

- The beneficiaries of this project will be the children of the group of 140 handicapped people who have set up a store in Lang Sonh. The funds pay for the tuition fees for elementary and secondary education. \$13,500

*Funds dispersed in 2020: \$64,865*

## **South Africa**

### **Ametur – 2 projects**

- Education: Textbooks and study guides have been provided for many children and youth who are unable to attend school as they are unable to afford these materials. Those who benefit from this project are from Orphan and Vulnerable Children (OVC) households, who would be wandering the streets without this support. Some have completed matric and others have been given an opportunity at tertiary institutes, such as private academies, universities or Further Education & Training Centres. Completing courses at these establishments provides a better chance at employment.  
Skills Training: Several young men have participated in training for building, motor mechanics and engineering. The challenge for these students is to pass the theoretical components of the courses. Two of them have completed their studies and now have apprenticeships: 1 as an engineer, and the other as a general tradesman.  
Community Development: The homes of OVC who live in child-headed households have been repaired by young men who were supported by the OAF for transport, food and clothing a few years ago. They have carried out roof and window repairs, fixed broken water pumps, and installed fencing and bars to prevent break-ins. Some of these young men have local jobs, while others can be called on to aid our OVC.

\$10,000 + \$9,400

### **Bakhita Outreach**

- While the residential centre has been closed, an outreach service has been established to continue to support orphaned and vulnerable girls. Twelve girls in different villages, some quite remote, are visited regularly for checks on their living conditions, school attendance and healthcare, and are provided with food parcels and toiletries. There are also now 18 children attending St Brendan's School whose fees are paid for by Bakhita Charities. \$5,000



### **Holy Family Care Centre**

- Children on medications for HIV are monitored closely, PPE is provided, all 78 resident school-aged children have been registered for home learning due to the pandemic and 8 extra tutors have been employed. Areas are maintained, and many children who were reunited with relatives need ongoing financial, material and psychosocial support, especially due to the effects of the pandemic. \$53,413

### **Holy Family Care Centre – Provision of quality holistic care for vulnerable children**

- This project allows for the continued employment of a social worker for 75 resident children, 40 staff and their families. It is vital that the centre continues to have a social worker as many children need counselling, motivation and reunification with relatives. The water storage, pumps and sewerage, which were previously inadequate, are currently being overhauled to cope with the growth in the number of personnel and buildings. \$30,000

### **OLSH Outreach Nzhelele**

- This project, with its focus on OVC, is based in a remote, rural area where unemployment, poverty and drought are part of everyday life. Children in the program are ones who are most in need of nurturing, practical assistance and advocacy. Carers in each village have 20+ children to monitor for school attendance and general health and wellbeing. Poverty and food shortages mean the OVC catered for in this project are at high risk of neglect; some are HIV+, others live with an elderly, frail grandparent or are resented because of family origin issues. Checks are made on school attendance and performance, health and medication compliance, the harmony within the family and the practical needs of each child. Peer support for the guardians, carers and HIV+ children are conducted and evaluated by the Management Team, and social gatherings are held in the villages, while maintenance of the grounds of the Centre and the cultivation of a food garden is attended to. \$15,000

*Funds dispersed in 2020: \$122,813*

*Busy nursery: 8 babies, 8 cots*



*Lining up for home learning classes*



*Completing OVC one-room house*

## South Sudan

### Satellite Schools Inservices

- A 4-day inservice course was conducted for teachers. As very few teachers receive government assistance, this project allows for them to be provided with a solar torch and writing materials for programming work. Additionally, food is provided in the form of rice, bread and goat. \$5,500

### Emergency Rations – 2 projects

- Mapuordit communities of people who are disabled, blind or suffering from the lasting effects of leprosy are supported through this project. They receive food assistance and delivery. In addition, casual work is offered to several people who organise and distribute food and provide housing assistance by attaching permanent doors to dwellings to protect families from prowling hyenas at night. \$50,000 + \$50,500

### Vehicle Maintenance – 2 projects

- The OLSH Toyota Land Cruiser is the mainstay of all the outreach ministries; it enables contact with women's groups and satellite school teachers and allows for movement, as well as taking destitute and disabled people to and from hospital. \$5,000 + \$2,000

### Volunteer Security Service

- The Regular Compound security guard received payment through this project and, with increased tensions in the area, two soldiers who were stationed within the compound were provided with accommodation assistance through the upgrading of quarters and the provision of bedding and mosquito nets. Funds also allowed for the temporary relocation of two carpenters to teachers' rooms. \$2,000

### Disadvantaged youth & Girls' Education

- 16-20 young women have remained in residence and have completed another year of secondary education. Other youth from around Mapuordit have also benefitted from casual employment loading and unloading supplies on lorries, lopping trees and relocating bees. Some school fee assistance was made available. A treadle sewing machine and electric keyboard will also be purchased to nurture young talents and skills. \$8,000

### Education Resources

- Government salaries for primary teachers are totally inadequate, so salaries are topped up. Maintenance and security work have also been done on classrooms, fences mended and pests (termites and bats) controlled. Both the primary and secondary schools have greatly benefitted from these tasks. Chairs have also been purchased. \$13,000

### Administrative Support

- This five-person team is involved in all logistical work relating to projects. Those responsible are given the freedom to employ added assistance to ensure projects are more effective and peace is maintained in the process. \$5,000

### Women's Development

- Material support for women allows them to be trained in leadership and trauma healing by attending workshops conducted by qualified persons. \$5,000



*Children waiting for food delivery*



*Completed classroom*



*Sr Rita with community at new water point*



*Preparing for food distribution*



#### **Volunteer Compound – teacher housing**

- The houses of 4 Ugandan teachers were in utter disrepair. New concrete flooring, new roofs and insect-proofing will make these houses habitable and will benefit, not only the teachers, but the whole secondary school also. \$9,000

#### **Construction of Ablution Block**

- This project covers the replacement of a disintegrating ablution block with a permanent one for 4 female staff members involved in healthcare and education. \$9,500

#### **Fresh Water – rehabilitation of existing hand pumps**

- There are 4 centres where water points already exist but need rehabilitation; each centre serves 25 households. \$10,000

#### **Human Resource Development – agriculture training**

- 3 adult students were sponsored for agriculture training at a university college in Uganda. They successfully completed Term 1 before having to return due to COVID-19, however, they are now working for part-time wages back in Mapuordit and are training interested youth. The gardens are seeing the benefits of this. \$5,800

#### **Mary Immaculate Hospital – salary support**

- This project provides for accommodation, travel and academic fees for an employee of the hospital, already an Auxiliary Nurse, to complete a 3-year Diploma in Clinical Medicine and Public Health at the Maridi Health Sciences Institute. It is hoped that, on completion of the course, this employee will be able to replace and expatriate worker.

\$4,200

### Salary Support

- This project caters for salary support for 1 expatriate Registered Nurse/Midwife, 1 Clinical Officer, 1 Hospital Auxiliary Nurse and 3 student translators, for the better health of the people of Mapuordit and surrounding areas. Families of the selected staff also benefit from the additional funds. \$23,559

*Funds dispersed in 2020: \$208,059*

*Mission vehicle transporting tools*



## Vietnam

*See final item in Philippines summary*

### Emergency Assistance for a group of handicapped people during the COVID-19 Pandemic

- This project provides financial assistance for the basic needs of handicapped people who usually support themselves by selling lottery tickets, but who lost this source of income during the pandemic, as gatherings were not allowed. \$5,300

## EVALUATION & MONITORING OF PROJECTS

### SUMMARY:

At the end of each project, OLSH Overseas Aid Fund requires the project manager to provide a comprehensive report on the project and its outcomes. This includes a section in which the project is evaluated against its objectives and progress on challenges within the project.

The Fund has a standard Evaluation & Feedback form which includes the following five questions:

1. What were some of the challenges faced and overcome?
2. Were there any project outcomes that were not achieved? Why not?
3. How has this project helped the people you are working with?
4. How sustainable is this project? Will the impact of this work cease when you leave?
5. Do you have any other comment?

At each Committee meeting throughout the year, the Committee reviews the Project Acquittal forms, monitoring the outcomes, and shares any significant finding across the missions as and when appropriate.

### EXAMPLE of EVALUATION & MONITORING FEEDBACK RESPONSE:

#### 2020 – Emergency Aid for Typhoon Victims

**Description of Project** Last November 2020, a back-to-back typhoon hit the Philippines in the midst of the coronavirus pandemic, causing misery to the lives of so many poor Filipinos living near the river area. The damage was insurmountable, and while the Sisters visited flooded areas, it was just heartbreaking, as most of the calamity funds of many towns/villages have been spent on the pandemic, and now many areas directly hit by these typhoons were desperate for financial help. People living near the river found themselves helpless as the typhoon left them with almost nothing; there was no electricity, no water, no signal, and no food, as the floods caused by the typhoons washed away their belongings. Some houses were also washed away.

The Sisters identified three areas that were badly damaged by the typhoons and, with the help of concerned citizens/families from the nearby areas, they went to respond to the immediate needs of the typhoon victims in San Mateo, Rizal, Marikina and Montalban. The areas were very difficult to penetrate due to the mud and there were piles of rubbish along the way from the trees that had fallen and debris from houses that had been washed out due to the strong current. The sight was overwhelming, but the Sisters' desire to help and reach out to those most in need was enough motivation to brave the dirt and mud, even with the threat of COVID-19.

**Project Outcomes** Upon identifying the typhoon victims' needs, we were aiming to help around 300 families with 5 kg of rice, mild, canned goods, noodles, energen, cleaning materials such as bleach, detergent, soap, laundry powder, toiletries and baby diapers. Finally, we were able to distribute these goods to more than 600 families. Around 17 families received household needs such as basins, pails, dipper, blankets, mats, etc.



## **Evaluation & Monitoring**

### What were some of the challenges faced and overcome?

- Since the typhoon hit the country during the pandemic, it was truly and double challenging. While we listened to the victims' cries and their needs, we needed to also be on guard and take all health precautions. We had to follow all the government protocols: physical distancing, wearing of facemasks and face shields, and providing hand sanitizer for every recipient/beneficiary.

### Were there any project outcomes that were not achieved?

- So far, our aim has been to allow people to have something to eat for a few days and to have materials for cleaning so they can continue with whatever they have to do to once again face life's demands.

### How has this project helped the people you are working with?

- The people became more compassionate, helpless, grateful and God-fearing. They acknowledged goodness in the midst of life's challenges. They also became more generous to others and self-sacrificing.

### How sustainable is this project? Will the impact of this work cease when you leave?

- This project was applied as an emergency so as to cater to the immediate needs of the typhoon victims, which it did. I believe they were all able to start over again with what they received from this aid/project.

### Any other comments?

- Thank you very much for the generosity of our benefactors who are always gracious in sharing what they have with those who are most in need. Your generosity made a great impact on the lives of the typhoon victims, so that they are able to start over again, and they will always treasure your help. May God continue to bless all the donors abundantly.

## ACKNOWLEDGEMENTS

Due to our donors' generous contributions during 2020, the OLSH Overseas Aid Fund continues to support the OLSH Sisters in the missions to make positive changes to the lives of poor and disadvantaged children, women and their communities.

### Major Benefactors

During 2020, the major benefactors included:

- 14 Individuals donating \$5,000 or more: \$125,000
- 4 Trusts/Foundations: \$136,000
- 4 Businesses: \$9,000
- 4 Bequests: \$116,580
- 39 Pledges (monthly or quarterly donations): \$13,500
- 4 Schools (see details below): \$16,729.35
- Parishes or religious groups: Information not available at time of this report

### Schools

➤ Our Lady of the Sacred Heart College, Bentleigh VIC	\$11,634.00
➤ Our Lady of the Sacred Heart College, Kensington NSW	\$ 3,647.00
➤ Our Lady of the Annunciation Primary School, Maroubra NSW	\$ 900.00
➤ Our Lady of the Sacred Heart Primary School, Darra QLD	\$ 548.35
	<b><u>\$16,729.35</u></b>

### Volunteers

We extend our gratitude to the volunteers who work in our missions. Their help is much appreciated by the Sisters and by the people in the countries in which they work.

### Periodic & Workplace Salary Deduction Donors

Thanks to those individuals who make regular periodic donations and the various workplaces whose staff organise periodic payments.



## REGISTER OF MEMBERS

### DAUGHTERS OF OUR LADY OF THE SACRED HEART OVERSEAS AID INCORPORATED

**As at 31 December 2020**

BESWICK	Ms Judy	4 <sup>th</sup> Floor, 131 Clarence St, Sydney 2000
BOWEN	Ms Anne	3 Gardyne St, Bronte 2024
DONOHUE	Ms Kathleen	602/170 Ocean St, Edgecliff 2027
DORAN	Ms Anne	19 Holmes St, Kingsford 2032
GALLAHER	Mrs Gloria	PO Box 187, Potts Point 1335
GRUSOVIN, AM	Hon. Deirdre	15 Virginia St, Kensington 2033
HANLEN	Sr Moya	2 Kensington Rd, Kensington 2033
HEESH	Ms Josephine	GPO Box 7105, Sydney 2001
HINTON	Mrs Maree	19 Violet St, Miranda 2228
KAVANAGH	Hon. Dr. Tricia	GPO Box 4939, Sydney 2001
MALOUF	Mr Robert	3 Winburn Ave, Kingsford 2032
McCLEARY	Sr Lorraine	9 Kimberley Grove, Rosebery 2018
McKINNON	Ms Valerie	11B/179 Reservoir Rd, Blacktown 2148
MURPHY	Sr Philippa	9 Kimberley Grove, Rosebery 2018
O'DEA, AM	Mr Michael	21 Waverton Ave, Waverton 2060
PHILLIPS	Mrs Eileen	20 Oxley St, Matraville 2036
RICHARDS	Sr Pauline	2 Kensington Rd, Kensington 2033
STANIFORTH	Mrs Lilyan	3 Mirra Place, Cromer 2099
STEVENS	Sr Mary	PO Box 346, Darwin NT 0800
WONG	Chris	GPO Box 2003, Sydney NSW 2001

## **FINANCIAL REPORT 2020**

### **DAUGHTERS OF OUR LADY OF THE SACRED HEART OVERSEAS AID INCORPORATED**

**ABN : 94 872 293 729**

#### **SUMMARY OF ANNUAL REPORT**

The Daughters of Our Lady of the Sacred Heart Overseas Aid Fund remains in good financial health. We recorded \$638,464 in donations and, due to our low administration costs, the majority of this was dispersed to our missions.

Moving forward, the focus of the organisation will be to continue to find ways to increase our revenue through donations, such that we can maintain the support of our missions around the world.

# **Audited Financial Statements as at 31 December 2020**

## **DAUGHTERS OF OUR LADY OF THE SACRED HEART OVERSEAS AID INCORPORATED**

### **FINANCIAL REPORT 31 DECEMBER 2020**

**Statement by Committee of Management**

**Statement of Profit & Loss and Other Comprehensive Income**

**Statement of Financial Position**

**Statement of Changes in Equity**

**Cash Flow Statement**

**Notes to the Financial Statements**

**Auditor's Independence Declaration**

**Independent Audit Report**

## **Audited Financial Statements as at 31 December 2020**

### **COMMITTEE OF DAUGHTERS OF OUR LADY OF THE SACRED HEART OVERSEAS AID INCORPORATED**

#### **STATEMENT BY COMMITTEE OF MANAGEMENT**

The Committee of Management for the Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated ("DOLSHOSAI") declares that DOLSHOSAI is not a reporting entity. The Committee declares that this special purpose financial report should be read in accordance with the accounting policies outlined in Note 1 to the financial statements.

The Committee declares that:

- 1) The financial statements and notes present fairly the Members' financial position as at 31 December 2020 and their performance for the year ended on that date is in accordance with the accounting policies described in Note 1 to the financial statements.
- 2) In the Committee's opinion, there are reasonable grounds to believe that DOLSHOSAI will be able to pay their debts as and when they fall due.

This declaration is made in accordance with a resolution of the Committee of Management.

  
Chairman – Mr Michael O'Dea  
Director – Sr Philippa Murphy

## Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated

### STATEMENT OF PROFIT AND LOSS AND OTHER COMPREHENSIVE INCOME For the year ended 31 December 2020

	Notes	2020 \$	2019 \$
<b>REVENUE</b>			
Donations & Gifts			
- Monetary		521,883	503,751
Bequests & Legacies		116,581	60,000
Investment Income - Interest Received		24	141
Fundraising		-	28
<b>TOTAL REVENUE</b>		<u><b>638,488</b></u>	<u><b>563,920</b></u>
<b>EXPENDITURE</b>			
<b>International Aid and Development Programs Expenditure</b>			
International Programs			
- Funds to International Programs		502,537	578,344
Accountability and Administration	7	12,228	11,675
<b>Total International Aid and Development Programs Expenditure</b>		<u><b>514,765</b></u>	<u><b>590,019</b></u>
<b>TOTAL EXPENDITURE</b>		<u><b>514,765</b></u>	<u><b>590,019</b></u>
Other Comprehensive Income		-	-
<b>TOTAL COMPREHENSIVE INCOME Surplus/(Deficit)</b>		<u><b>123,723</b></u>	<u><b>(26,099)</b></u>

*The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes*



## Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated

### STATEMENT OF FINANCIAL POSITION

As at 31 December 2020

	Notes	2020 \$	2019 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	2	324,801	201,080
Trade and other receivables	3	1,268	1,266
<b>Total Current Assets</b>		<b>326,069</b>	<b>202,346</b>
<b>TOTAL ASSETS</b>		<b>326,069</b>	<b>202,346</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade and other payables	4	-	-
<b>Total Current Liabilities</b>		<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>		<b>-</b>	<b>-</b>
<b>NET ASSETS</b>		<b>326,069</b>	<b>202,346</b>
<b>EQUITY</b>			
Retained earnings	5	202,346	228,445
Current earnings		123,723	(26,099)
<b>TOTAL EQUITY</b>		<b>326,069</b>	<b>202,346</b>

*The above Statement of Financial Position should be read in conjunction with the accompanying notes*

## Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated

### STATEMENT OF CHANGES IN EQUITY

For the year ended 31 December 2020

	Retained earnings	Total
<b>REVENUE</b>		
Balance at 31 December 2018	228,445	228,445
Excess of expenses over revenue	(26,099)	(26,099)
Balance at 31 December 2019	202,346	202,346
Excess of revenue over expenses	123,723	123,723
<b>Balance at 31 December 2020</b>	<b>326,069</b>	<b>326,069</b>

*The above Statement of Changes in Equity should be read in conjunction with the accompanying notes*

## Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated

### CASH FLOW STATEMENT

For the year ended 31 December 2020

	Notes	2020 \$	2019 \$
<b>Cash Flow from Operating Activities</b>			
Grants and other receipts	8	638,464	563,779
Payments to overseas projects		(502,537)	(578,344)
Payments to suppliers and employees		(12,230)	(12,290)
Interest received		24	141
<b>Net (Outflow) / Inflow from Operating Activities</b>		<b>123,721</b>	<b>(26,714)</b>
Net increase/(decrease) in cash and cash equivalents		123,721	(26,714)
Cash and cash equivalents at the beginning of the financial year		201,080	227,794
<b>Cash and cash equivalents at the End of Financial Year</b>		<b>324,801</b>	<b>201,080</b>

*The above Cash Flow Statement should be read in conjunction with the accompanying notes*

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

### Note 1. Summary of Significant Accounting Policies

The Management Committee has prepared the financial statements of DOLSH-OAI on the basis that the entity is a non-reporting entity because there are no users dependent upon general purpose financial statements. The financial statements are therefore special purpose financial statements that have been prepared in order to meet the needs of the Association. The Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated is a not-for-profit entity for the purpose of preparing the financial statements.

This special purpose financial report has been prepared to meet the reporting requirements of the Australian Charities and Not-For-Profits Commission Act 2012.

The financial report has been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and the disclosure requirements of AASB 101 Presentation of Financial Statements, AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors, AASB 1048 Interpretation of Standards, AASB 1054 Australian Additional Disclosures and other significant accounting policies described below.

The financial report has been prepared on an accruals basis and is based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The financial statements have been also prepared with consideration of the disclosure requirements in accordance to the Australian Council for International Development code of conduct.

#### i) Impairment of Assets

At each reporting date, the entity reviews the carrying values of its assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

Where it is not possible to estimate the recoverable amount of an individual asset, the entity estimates the recoverable amount of the cash-generating unit to which the asset belongs.

#### ii) Trade and Other Payables

These amounts represent liabilities for goods and services provided to the association prior to the end of the financial period and which are unpaid. The amounts are unsecured and usually paid within 30 days.

#### iii) Trade Receivables

All trade receivables are recognised at the amounts invoiced. Recoverability of trade receivables is

reviewed on an ongoing basis. The amount of any provision is recognised in the income statement in other expenses.

#### iv) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

#### v) Goods and Services Tax

Revenues, expenses and assets are recognised net of goods and services tax, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense.

Receivables and payables are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the ATO is included as a current asset or liability in the balance sheet.

Cash flows are included in the cash flow statement on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows.

#### vi) Revenue Recognition

Grant revenue is recognised in the income statement when it is controlled. When there are conditions attached to grant revenue relating to the use of these grants for specific purposes, it is recognised in the balance sheet as a liability until such conditions are met or services provided.

Donations and bequests are recognised as revenue when received unless they are designated for a specific purpose, where they are carried forward as prepaid income on the balance sheet.

Interest revenue and distribution income from investments is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

#### vii) Income Tax

The entity is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

#### viii) Rounding

All amounts in the Financial Statements have been rounded to the nearest dollar, unless otherwise stated.

## Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

	2020 \$	2019 \$
<b>Note 2. Current Assets - Cash and Cash Equivalents</b>		
Cash		
Fund Bank Account	324,801	199,942
Incorporated Account	0	1,138
Cash and Cash Equivalents	<u>324,801</u>	<u>201,080</u>
<b>Note 3. Current Assets - Trade and Other Receivables</b>		
GST Receivable	200	197
Prepayments and other debtors	1,068	1,069
Trade and Other Receivables	<u>1,268</u>	<u>1,266</u>
<b>Note 4. Current Liabilities - Trade and Other Payables</b>		
Trade and other payables	<u>-</u>	<u>-</u>
Trade and other payables	<u>-</u>	<u>-</u>
<b>Note 5. Retained Earnings</b>		
Retained Earnings at the beginning of the year	202,346	228,445
Net Surplus/(Deficiency)	123,723	(26,099)
Retained Earnings at the end of the year	<u>326,069</u>	<u>202,346</u>
<b>Note 6. Remuneration of Auditors</b>		
Remuneration for the audit	4,285	4,160
	<u>4,285</u>	<u>4,160</u>
<b>Note 7. Accountancy and Administration Cost</b>		
Accountancy and administration costs represent 1.92% of the organisation's total revenue (2019: 2.07%)	12,228	11,675

### Note 8. Grants and Other Receipts

No single appeal grant or any other form of fundraising for designated purpose generated more than .10% of OLSH Overseas Aid and development revenue for the year

**Note 9. Events Occurring After the Reporting Date**

No matters or circumstances have arisen since the end of the financial year which significantly affected or could significantly affect the operations of the entity, the results of those operations or the state of affairs of the entity in future financial years.





Watson Erskine Pty Ltd  
Chartered Accountants

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**Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated**  
ABN 94 872 293 729

**Auditor's Independence Declaration  
to the Committee members of  
Daughters of Our Lady of the Sacred Heart  
Overseas Aid Incorporated**

In accordance with Section 60-40 of the *Australian Charities and Not-for-profits Commission Act 2012*, I declare that, to the best of my knowledge and belief, during the year ended 31 December 2020, there have been no contraventions of the auditor independence requirements of any applicable code of professional conduct in relation to the audit.

**Watson Erskine Pty Ltd**  
Authorised Audit Company

CHRISTOPHER WONG  
Director

Dated this 25 day of May 2021

Sydney, NSW



Watson Erskine Pty Ltd  
Chartered Accountants

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**Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated**  
ABN 94 872 293 729

## **Independent Audit Report to the Committee members of Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated**

### **Report on the Audit of the Financial Report**

#### **Qualified Opinion**

We have audited the accompanying financial report, being a special purpose financial report of Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated (DOLSH-OAI), which comprises the statement of financial position as at 31 December 2020, the statement of profit and loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the statement by committee of management.

In our opinion, except for the effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial report presents fairly, in all material respects, including:

- (i) giving a true and fair view of the DOLSH-OAI's financial position as at 31 December 2020 and of its financial performance for the year then ended;
- (ii) complying with Division 60 of the *Australian Charities and Not-for-profits Commission Regulation 2013*; and
- (iii) complying with financial reporting requirements set out in Class Order 11/01 of the *Associations Incorporation Act 2009*.

#### **Basis for Qualified Opinion**

Cash donations are a source of fundraising revenue for DOLSH-OAI. The Committee has determined that it is impracticable to establish control over the collection of cash donations prior to entry into its financial records. Accordingly, as the evidence available to us regarding fundraising revenue from this source was limited, our audit procedures with respect to cash donations had to be restricted to the amounts recorded in the financial records. We therefore are unable to express an opinion on whether the recorded cash donations of DOLSH-OAI are complete.

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the DOLSH-OAI in accordance with the auditor independence requirements of Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for*

*Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Emphasis of Matter - Basis of Accounting**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the Committee to meet the requirements of Australian Council For International Development and Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

### **Responsibilities of Management and Those Charged with Governance**

The Committee is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012* and for such internal control as the Committee determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee is responsible for assessing the DOLSH-OAI's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee either intends to liquidate the DOLSH-OAI or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the DOLSH-OAI's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the DOLSH-OAI's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the DOLSH-OAI's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the DOLSH-OAI to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the Committee with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

**Watson Erskine Pty Ltd**  
Authorised Audit Company



CHRISTOPHER WONG  
Director

Dated this 28 day of May 2021

Sydney, NSW