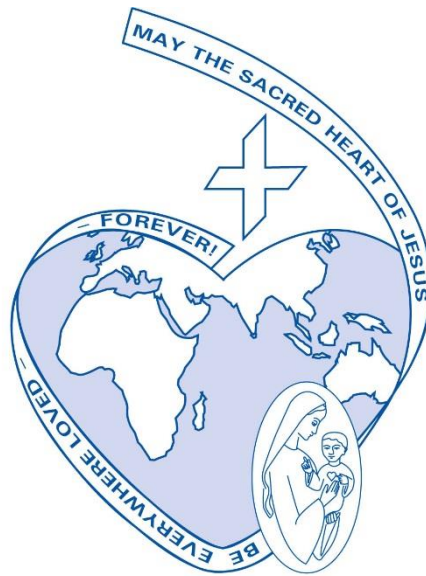


Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated



Annual General Meeting
3:00 pm Tuesday 21 May 2024

**Including the Presentation of 2023 Annual Report
& Audited Financial Report as at 31/12/2023**

OLSH Provincial House
2 Kensington Road
Kensington NSW 2033
Ph: 02 9663 3599
Email: overseasaid@olshaustralia.org.au
www.olshaustralia.org.au/overseasaid

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A G E N D A

1. Prayer
2. Welcome to Members; Apologies
3. Minutes of 2022 Annual General Meeting held 23rd May 2023
4. 2023 Annual Report
5. Audited Financial Report of OLSH Overseas Aid Incorporated
6. Election of Office Bearers
7. Other Reports/Business

2023 MEMBERS of DOLSH OVERSEAS AID INCORPORATED

OFFICE BEARERS

Mr Michael O’Dea AM	Consultant, Carroll & O’Dea Lawyers President
Sr Philippa Murphy	Provincial Leader of the OLSH Congregation Vice President
Ms Josephine Heesh	Friend of the OLSH Congregation Treasurer
Mr Chris Wong	Chartered Accountant Auditor
Josephine Apolonio	OLSH Overseas Aid Administrator Acting Executive Officer

MEMBERS of INCORPORATION

Ms Judy Beswick	Respected Ex-student of the OLSH Congregation
Ms Anne Bowen	Friend of the OLSH Congregation
Ms Kathleen Donohoe	Respected Ex-student of the OLSH Congregation
Mrs Anne Doran	Friend of the OLSH Congregation
Mrs Gloria Gallaher	Associate Member of the OLSH Congregation
Hon. Deirdre Grusovin	Respected Ex-student of the OLSH Congregation
Sr Moya Hanlen	Provincial Councillor of the OLSH Congregation
Mrs Maree Hinton	Respected Ex-student of the OLSH Congregation
The Hon Dr Tricia Kavanagh	Respected Ex-student of the OLSH Congregation
Mr Robert Malouf	Friend of the OLSH Congregation
Sr Lorraine McCleary	Provincial Councillor of the OLSH Congregation
Ms Valerie McKinnon	Social worker & Friend of the OLSH Congregation
Mrs Eileen Phillips	Respected Ex-student of the OLSH Congregation
Sr Pauline Richards	Provincial Councillor of the OLSH Congregation
Mrs Lilyan Staniforth	Respected Ex-student of the OLSH Congregation
Sr Mary Stevens	Provincial Councillor of the OLSH Congregation

**MINUTES OF THE ANNUAL GENERAL MEETING OF
DAUGHTERS OF OUR LADY OF THE SACRED HEART
OVERSEAS AID INCORPORATED**

Held at OLSH Provincial House Meeting Room on 23rd May 2023

Present

Sr Philippa Murphy
Sr Lorraine McCleary
Sr Moya Hanlen
Michael O'Dea
Josephine Heesh
Tricia Kavanagh
Deirdre Grusovin
Chris Wong (via Zoom)
Josephine Apolonio

WELCOME

The President, Michael O'Dea, welcomed those present and thanked them for attending.

Sr Moya Hanlen opened the meeting with a prayer.

APOLOGIES

The following apologies were received:

Sr Mary Stevens
Sr Pauline Richards
Lilyan Staniforth
Maree Hinton
Gloria Gallaher
Valerie McKinnon
Eileen Philips

MINUTES

The Minutes of the 2021 Annual General Meeting, held on 24th May 2022, having been circulated to the members before the meeting, were taken as read.

Tricia moved that the Minutes be accepted as an accurate record of the meeting and Sr Lorraine seconded the motion. All members agreed.

STATEMENT OF GOALS AND OBJECTIVES

Michael asked that the Statement of the Goals and Objectives of the Overseas Aid Fund on page 9 be read in the meeting to reaffirm to all members the focus of the work of the Fund.

Sr Lorraine moved that the Goals and Objectives be accepted, and Sr Moya seconded the motion. All members agreed.

ANNUAL REPORT

The Executive Officer's Report was presented by Josephine A.

Following the report, Josephine A went through each "Country by Country Project Summaries" on pages 11 to 18.

These also contained the total amounts funded for each country in 2022:

Angola	\$ 20,174.51
Kiribati	\$ 92,700.00
Papua New Guinea	\$ 4,500.00
Philippines	\$ 86,241.13
Samoa	\$ 2,000.00
South Africa	\$ 115,047.61
South Sudan	\$ 241,173.44
Tonga	\$ 15,000.00
Vietnam	\$ 6,500.00

Michael thanked Josephine A for presenting the Annual Report and the Country Summaries.

Michael pointed out that projects are all carefully monitored from when the funds are discharged till their completion. He added that the acquittal reports submitted by the Sisters are comprehensive report that includes an evaluation and feedback form containing carefully identified questions to make sure that proper controls are in place - as shown on page 19.

Sr Philippa moved that the Executive Officer's Report be accepted; seconded by Josephine H and then passed.

FINANCIAL REPORT

Michael invited Chris Wong from Watson Erskine & Co Pty Ltd Chartered Accountants.

Chris stated that Accountability and Administration expenses were up as a result of Josephine A wages for the whole year compared to last year's report when she was only employed for half the year.

This year the account has a surplus of \$33,881, total assets of \$373, 582 and no outstanding liability with creditors. He added that the audit testing confirmed the balance for the year, the donations received, international money transfers made and the funds approved for each country.

Michael raised the matter regarding cash donations received and requested Chris to provide the total amount donated in cash. Chris said it is a very small amount

compared to the total donations received but will look at the figures and will get back to Michael with the details.

Michael O'Dea thanked Chris for his report.

A motion of acceptance of the Financial Report, 31st December 2022 was moved by Sr Lorraine, seconded by Tricia and adopted.

APPOINTMENT OF OFFICE BEARERS

Michael thanked the 2022 committee and emphasised how well the team had worked together for the year. He then called for nominations for the 2023 office bearers and the following nominations were made:

- **President:** Mr Michael O'Dea ACCEPTED
Moved by Sr Philippa; seconded by Sr Lorraine. Agreed by all.
- **Vice President:** Sr Philippa Murphy ACCEPTED
Moved by Michael; seconded by Josephine H. Agreed by all.
- **Treasurer:** Josephine Heesh ACCEPTED
Moved by Michael; seconded by Sr Philippa. Agreed by all.

OTHER BUSINESS

Josephine H suggested putting in place a contingency such as building partnerships with people on the ground if there are not enough sisters in the mission. Michael disagreed and explained that we are an organisation where the OLSH Sisters supervise the projects that were funded, even if the OLSH Sisters are from another country other than Australia.

Sr Philippa expressed her gratitude to the Board and all members who were present. She thanked Michael on behalf of the OLSH Sisters for his enthusiasm, vision, steadfastness and always inspiring everyone to continue on.

Sr. Philippa sincerely thanked Josephine H for her time, great eye for detail, and passion for the missions. She added that both Michael and Josephine H are always supportive, committed and ever-present for the Overseas Aid Fund.

Michael thanked everyone for their attendance and closed the meeting. Members were invited to enjoy some refreshments.

Statement of the Goals and Objectives of Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated

The objectives of Our Lady of the Sacred Heart Overseas Aid Incorporated are:

- a) to provide for the relief of persons in countries which are, for the time being, certified by the Minister for Foreign Affairs to be Developing Countries (“Developing Countries”) pursuant to the provisions of the Income Tax Assessment Act 1997, and, without limiting the foregoing, to include relief of persons in Angola, Kiribati, Papua New Guinea, Philippines, South Africa and South Sudan.
- b) Pursuant to objective (a) and, without limiting its generality, to provide aid in the following manner:
 - i) by the relief of persons in necessitous circumstances in Developing Countries;
 - ii) to provide education for persons in necessitous circumstances in Developing Countries;
 - iii) to provide accommodation for persons in necessitous circumstances in Developing Countries;
 - iv) to provide food and sustenance for persons in necessitous circumstances in Developing Countries;
 - v) to establish and/or construct schools and/or teaching institutions for the purposes of educating persons in necessitous circumstances in Developing Countries;
- c) To assist in the funding of relief and development work carried on by the Religious Sisters known as the Daughters of Our Lady of the Sacred Heart in Angola, Kiribati, Papua New Guinea, Philippines, South Africa and South Sudan.

The main thrust of the work of the Fund continues to be in education, health care, and social and community development. From time to time, we are asked to respond to other needs, but these are temporary and directed to providing only urgent, short-term aid. Our support for education, health care and development are normally on a continuing, long-term basis.

Since the establishment of the Fund, it has been our consistent objective to encourage and promote self-help programs which aim to improve people’s general standard of living and help establish for the local people a lifestyle more worthy of their human dignity. We continue to espouse the following goals:

- provision of a basic standard of living
- care of children and the elderly
- empowerment of women and other vulnerable groups
- elimination of hunger through sustainable agricultural development
- encouragement of individual and communal self-help projects.

In this way, we aim to create a greater solidarity with and empowerment of the local people by the sharing of our resources for their betterment and ultimate self-sufficiency.

Executive Officer's Report

Good afternoon, everyone and welcome to our 2024 Annual General Meeting.

First of all, let us acknowledge and pay our respects to the traditional custodians of the lands and waters on which we live and work and all the Aboriginal Elders, past, present and emerging. In particular, we acknowledge the Gadigal People as the traditional custodians of the land on which our Provincial Office now stands.

In 2023, we received a total donation of \$717,172.30 from 318 donors, 39 of whom are pledge donors. Donations were received online, by credit card and by direct deposit, the majority still came through the post and by cheque. This year we received a major bequest from a deceased donor, which raised the revenue for the year.

My sincere thanks to all our generous donors, who continue to make a difference in the lives of many people. 36 project applications were submitted this year and the Board was able to support the projects, but not always for the full amount requested. The total amount disbursed is \$520,660.22. Later, we will look into all the projects funded in 2023.

Our sincerest appreciation for the ongoing support and advice of the Board: Michael O'Dea, Sr. Philippa Murphy and Josephine Heesh. Each of them wants what is best for our brothers and sisters, whom the Sisters serve in various mission areas. Our thanks to Chris Wong for looking after our accounts and to all of you for your continued commitment to DOLSH Overseas Aid.

Josephine Apolonio



Many Beautiful Children in OLSH OVC Outreach Nzhelele Program

COUNTRY BY COUNTRY PROJECT SUMMARIES

Angola

Income Generating for Internato on Agriculture

This helped the 30 girls in Internato Boarding School who are orphans or children of refugees and poor families looked after by the Sisters. The Sisters started a formation program for the parents to take responsibility for raising their children. There were some difficulties encountered at the start but some of the parents started helping their children by giving some food each month, some give a dollar each month while others helped the Sisters cultivate the backyard garden.



When the traditional leaders granted the Sisters' request to use 4 hectares of land to cultivate food for the girls, they applied for this funding. The funds were used to clear the land, for cultivation and planting seeds. This project was implemented with the help of some parents, who worked 2 hours a week in rotation and some paid workers. They were able to harvest corn and vegetables. This project has helped provide food for the children and some were sold to pay for the workers and to buy the seeds for the next plantation.

\$13,713.24

Tutorial Classes for Children of Refugee and Poor Families

This is an ongoing project that helps school children with learning difficulties in the mission school. Originally, the Sisters planned a tutorial class once a week for 30 children but it exceeded their expectations as 45 children participated in the program with the tutorial classes held three times a week. By the end of the school year, there were 55 children in the program and the children were showing interest in learning and attending school.

The outcome of this project is very encouraging. Ten students in Year 6 participated in the National Zonal examination of Mathematics and Portuguese. The teachers are also very happy with the result as the children show interest in learning. Absenteeism and dropouts are also down.

\$12,824.57



Funds disbursed in 2023: \$ 26,537.81

Kiribati

Crisis Centre for Women

A short-term centre that provides shelter to women and girls abused or badly treated by their husbands or other family members. These women and children are very grateful for the help and care they receive after going through a physically violent situation.

The centre also provides food, milk and diapers for their children. Some funds were used for the maintenance and repair work in the centre.

\$10,000.00

Empowering Women – 2 Projects

This is an ongoing project that helps women get some training and the necessary qualifications to get a job. Most take teacher training while others take English lessons and computing. The funds were used for tuition fees, accommodation and transportation.

\$45,000.00

Funds disbursed in 2023: \$55,000.00

Papua New Guinea

Health Equipment for 15 Health Centres



Fifteen health centres are now looked after by Sr Gisela Sele OLSH when she was appointed as Health Secretary for the Diocese of Bereina in PNG. The funds were used to supply each health centre with the basic equipment needed to provide

health care to the community. These centres are mostly situated in remote areas, without which the people especially the women and children would have no access to medical care.



\$11,977.14

Funds disbursed in 2023: \$11,977.14

Philippines



Educational/Vocational Training for Disadvantage Youth and Tutorial and Feeding Outreach for Disadvantaged Children

This is an ongoing project that assists youths from poor families in Matangtubig who have shown potential in many ways by helping them with their tuition fees and other school needs. They attend government schools or take vocational training to have a better future.

These youths help the community by volunteering their time to help sixty-three children from the slum area enrolled in the tutorial program and the feeding program for 150 undernourished children organised by the Sisters.

\$ 7,649.00

Emergency Support – COVID-19 Recovery Phase

Four disadvantaged women and their families who depend on them for their needs for food, shelter, education, medication and clothing were assisted in this project. They were given work in housekeeping, cooking and caring for the elderly and were encouraged to get further training to develop their skills to get better jobs.

\$12,000.00



Application for Lift for a Multi-Storey Building

The absence of a lift has been a concern in the multi-storey building for the elderly and disabled residents as they get older and become more vulnerable. The lift allowed them safe access to other areas and encouraged them to participate in other social activities that improve their health and well-being.

\$60,000.00

Financial Assistance for the Education of Disadvantaged Children

This project made it possible for 20 young children from poor families to attend preschool as their parents cannot afford it. Their parents lost their jobs due to the COVID-19 pandemic and then lost their properties due to the devastating typhoon that hit Cordova in 2021. The parents' main concern is to provide the necessities they need to survive which means that sending them to school was their last priority.

\$ 5,930.00

Funds disbursed in 2023: \$85,579.00

South Africa

Ametur Project – 2 Projects

This ongoing project assists disadvantaged young adults with their school fees, food, transport, books and living allowance to complete their education. Assistance is also given to poor and unemployed youth to pursue tertiary studies or obtain secondary school qualifications to upgrade their skills to get better-paying jobs. The beneficiaries are required to submit their results to show their progress.



A student taking a traineeship in sewing.

\$20,000.00

Holy Family Care Centre– 3 Projects



HFCC provides quality holistic care to vulnerable children. Currently, there are 73 resident children, 55 of whom attend school and another 15 children were reunited with relatives.

Funds were used for their health and education and the outreach program for the children reunited with their relatives. Stipend is paid to local tutors, an overseas volunteer teacher who assists the children with their studies and a

social worker who provides counselling and manages the children's care requirements, cases and documentation.



\$65,000.00

Bakhita Outreach Project – 2 Projects



An outreach project that provides support to 23 orphaned and vulnerable girls who previously lived in Bakhita village. The girls are visited twice weekly to check their general well-being and educational progress. The team also liaised with the school to ensure that they were performing and behaving well. The girls attend the school through scholarships but still need support for their home, food, travel, toiletries and school needs. All three Bakhita St. Brendan’s learners in grade 12 completed their matric exams and graduated. Two of the three are now enrolled in tertiary education.

The Outreach Team also looks after some of the girls living in their home villages. They are visited regularly to ensure their general well-being and to deliver food parcels, toiletries and clothing.

\$20,200.00

OLSH Outreach Nzhelele – 2 Projects

More than 150 orphaned and vulnerable children are supported in this project. The staff visits them monthly to monitor their well-being and deliver food parcels and toiletries. Support in terms of school uniforms, materials and transport are given to children who remain in school.

A drop-in centre is established for weekly youth activities and peer support for those who suffer from HIV, physical disabilities and other illnesses.



Food and Clothing Deliveries

\$30,000.00

Funds disbursed to South Africa in 2023: \$135,200.00

South Sudan

Emergency Rations – 2 Projects

This ongoing project provides food support to at least 500 very poor people – blind, lame, lepers, impoverished widows, needy children and even teachers on very low salaries. Hunger has been severe due to the delayed rain delaying the crops.



Primary school children were especially vulnerable with many eating only every second day. A total of 1200 Mapourdit students, 265 Dulo students and 185 Barbol students were provided with food. This gesture greatly relieved hunger and enabled learners to continue school attendance.



\$78,191.45

Administrative Assistance Support – 2 Projects

The funds cover the cost of immigration visa, registration expenses, COVID-19 test requirements, transit accommodation of 4 staff members and office running costs to continue the services of the mission in Mapourdit.

\$18,518.95



Education Resources– 2 Projects



For the educational resources, repairs and maintenance needed in the schools in Mapourdit. The Primary school has 1230 students and the Secondary school with 366 students.

Funds are also used for salary support to some of the primary and secondary teachers with very low wages and for the basic school needs in 12 Satellite schools.



\$20,507.00

Skills Development

This ongoing project currently supports four students in university studies, three of whom were taking Education. This project provides much hope as the achievement of professional development will maintain high levels of education and provide an enriched education to those of the local community wanting to advance. The community will greatly benefit from their leadership when they return and assist the schools and community.

\$ 6,179.52

Water Point Project at Amenaduol



For the installation of the water point for the community of Amenaduol. This gave them access to clean water for their domestic need and the community's gardening project. It was only completed in December due to some delays due to prolonged dry weather and subsequent late rain.

A relatively easy-to-reach water point is a huge blessing, especially for mothers and daughters. The water point will remain in service for many years as each community charges a water tax for usage and a responsible person takes care of maintenance.

\$14,676.35

Vehicle Maintenance

For the maintenance required for the service vehicle used all around Mapourdit by staff administrators, teachers, students and the sick. The vehicle is very much needed in various projects as well as to assess the needs of isolated communities.

\$ 8,239.95

Self-Sustained Garden/Farming Project

This helped the community establish a self-sustained garden. Funds were used for the stock supply needed for the outreach extension work, gardening tools, protective gear and the initial assistance with the support allowances for 2 officers, who will assist for two months and the 3 workers. Bicycles are also needed for the outreach to more distant gardening communities.



A grinding machine for ground nuts was also purchased and such a machine will be a continual asset to maintain wages for the instructors.

\$ 12,050.05

Kitchen Upgrade

The much-needed upgrade in the kitchen is now complete. The kitchen has lighting, a tiled bench with a sink and running water. Cooking is more pleasant and the availability of the facilities helped save time and energy.

\$ 2,374.17



Volunteer Compound

The volunteer compound houses are for the education personnel from out of South Sudan. The teachers are responsible for their own houses and assistance is provided on request. Funds are mainly for the maintenance and wages of the watchman. A safe and secure compound provides a conducive atmosphere for the work at hand.

\$ 4,748.34

Mary Immaculate Hospital Salary Support



Funds paid for part of the salary of a Staff Development Officer (RN/RM). The expatriate staff member is a Registered Nurse/ Midwife responsible for running the Basic Nursing Training Course which the hospital offers every 2 or 3 years as an in-service.

\$7,818.49

Funds disbursed to South Sudan in 2023: \$173,304.27

Tonga

Security Fence for the Women Who Work in Tonga

The needed fence around the property where the women stay is now complete. This provides security and protection to them and to all the members of the community who work with them.

\$10,000.00



Water Tank for the Community



A water tank for the community has now been installed allowing them to have a reliable source of clean water. A sustainable water source has reduced their water bill and protected them from the likelihood of flooding as it decreased the amount of heavy stormwater runoff.

\$4,000.00

Funds disbursed in 2023: \$14,000.00.

Vietnam

Educational Assistance



Funds were used for the English classes for disadvantaged children. 100 children are currently enrolled in Langson and 30 students are in Tan Binh. Initially, the classes were for the children with handicapped parents but this has expanded to poor families who requested that their children be included in the program.

Funds were also used for resource materials, fare allowance and snacks for the 2 English teacher volunteers and educational assistance to the 4 volunteer student teachers who currently receive a small stipend monthly (equivalent to \$67).



\$12,187.00

Insurance and Medical Assistance to Elderly and Disadvantaged Families



This project assisted the elderly and working poor with their health insurance and medical needs. The beneficiaries are those in great need from 70 years old or older who have no other option but to keep working to survive but still cannot generate enough income to meet their basic needs.

handicapped children, or disabled husbands.

Also, assisted were very poor families who had to take care of their sick parents,



\$6,875.00

Funds disbursed in 2023: \$19,062.00

Total funding to all areas in 2023: \$ 520,660.22

EVALUATION & MONITORING OF PROJECTS

SUMMARY:

At the end of each project, OLSH Overseas Aid Fund requires the project manager to provide a comprehensive report on the project and its outcomes. This includes a section in which the project is evaluated against its objectives and progress on challenges within the project.

The Fund has a standard Evaluation & Feedback form which includes the following five questions:

1. What were some of the challenges faced and overcome?
2. Were there any project outcomes that were not achieved? Why not? What would improve the efficiency or effectiveness of this project? Are there any lessons learned?
3. How has this project helped the people you are working with?
4. How sustainable is this project? Will the impact of this work cease when you leave?
5. Are there any third parties who will be required in the project (i.e., contractors)? If yes, are proper procedures and processes put in place to evaluate their reputation, credibility, and suitability? Please explain.
6. Do you have any other comment?

At each Committee meeting throughout the year, the Committee reviews the Project Acquittal forms, monitors the outcomes, and shares any significant findings across the missions as and when appropriate.

EXAMPLE of EVALUATION & MONITORING FEEDBACK RESPONSE:

Description of Project

Health

We continue to protect the children and staff from COVID-19. The children over 12yrs. have been doubled vaccinated. We will facilitate vaccinations when available for younger children. The children and staff continue to wear masks, sanitise and have their daily temperatures recorded.



We have children with HIV requiring daily medication and also treatment for tuberculosis. We are in need of support for children requiring specialist care – one for stoma products as the local hospital is unable to provide adequate supplies and private purchases are very expensive, one for orthodontic treatment and to cover costs for transport to a Provincial

Hospital and several very malnourished youngsters requiring special supplements. For all our other children and babies, we purchase items to ensure they have a nutritional diet, baby formula, dairy, and all other products needed through the pharmacy.



Education

The children have returned to school this year with some attending on alternate days. We



have staff who organise daily homework classes in the afternoon and evening to help the children with study and assigned homework. We have an overseas educator and we use the funding for monthly stipends and general school requirements such as books, stationeries, printer costs and uniforms.

Outreach

23 children were reunified with relatives and foster carers and we continue to support them with their education needs, health support, food, and clothing as they come from impoverished families. We monitor their situations and continue to support some children from previous years who have been discharged from Holy Family Care Centre with ongoing study, transport, and food.

Social Worker

The funds help cover the stipend of a dedicated social worker at HFCC who follows up on all the children's cases: Home affairs, Court orders, ID documentation and individual and group counselling. The funding also helps to cover the cost of the stipend for the OLSH sister at Holy Family Care Centre.

Project Outcomes



Holy Family Care Centre continues to care for the children who come to us needing love and care. It is registered for 75 children and the government commenced funding for 75 children last funding round after a 12-month delay unfortunately funding for the extra 5 places has not been paid yet. Sr Sally Duigan continues to work as Director of the home and the funding has assisted in her cost of living.

Health

Children who come to us living with HIV/Aids are usually very sick, sometimes with co-

infections such as tuberculosis and have defaulted from their anti-retroviral treatment. They require ongoing love, care, daily treatment and a supplemented diet. If the child can tolerate the treatment we will see them begin to thrive over 12 months. Since 2010 the number of children living with HIV/Aids admitted to Holy Family Care Centre for urgent care has halved. We currently have 12 children in our care needing daily treatment. Our admission priority continues to be for those children in need of care living with HIV/Aids.



Infection control remains an important aspect of the health protocols and we have used funding for the purchase of medical-grade gloves. We use a bulk supplier to keep the costs down. The funding also covered our pharmacy accounts for 4 months. We purchase first aid equipment, nursery supplies, medicines, multivitamins and sterilising equipment. The dairy account was paid for 4 months providing for the nutritional needs.

Our vehicle used for all clinic and hospital visits required a major service. We keep our vehicles well maintained as we are in a remote area and the roads are poor and a reliable vehicle is essential to transport the children.

Education

The children returned to school in the local village as COVID-19 restrictions ended. Our overseas volunteer tutor's monthly stipend was funded as we returned to the homework and study classes in the evenings. The tutor has assisted the children with many school projects, and we were able to purchase supplies for the projects as well as stationery, books, printer toners and copy paper.

Our school bus broke down in September, the engine seized up, and the original quotes were to replace with a new engine at a cost of R400,000 (approx. AUD 40,000) Between the OAF funding and Government funding we were able to get the bus back on the road in November. We contracted a mechanical engineer who rebuilt our existing engine at a quarter of the cost. Our school run was interrupted for 6 weeks as we had to make more trips in smaller vehicles.

Outreach

Our outreach program has continued to provide a vital link for some of our discharged children. 6 children have been supported regularly over this funding period as well as a few one-off assistance for special needs. Support is provided by means of food parcels, clothing, school uniforms and stationery, sponsorship for higher education fees and transport costs. Some children are orphaned and have reached the age of 18 years and need to leave Holy Family Care Centre. The children do not have an adult in their lives that can support them emotionally and financially. This is where the outreach program is able to reach them, so they do not feel alone.

Social Worker

We have many children admitted to Holy Family Care Centre without any record of their birth or identification. South Africa has a national identification system without which a person cannot be legally employed, receive financial assistance, or even open a bank account. It is an absolute requirement to live their daily lives. The schools request identification documents to register a child at school but unfortunately, some do not have them, we reassure the schools that an effort is being made to obtain them.

Some of our children have no family to care for them and/or were orphaned through HIV/Aids. Throughout the years our social workers have tried very hard to locate family, birth and death documents of parents and ID numbers. It required many phone calls, visits to their villages, searching hospital records and visits to home affairs offices and at times they faced resistance from people to help our children. The older the children the harder it is. Fortunately, 3 of our children received their national Identifications at the end of July. This victory always brings an enormous amount of joy given the difficulties faced. Another 2 girls are expected to receive their IDs later this year. So, along with the care and love the children receive we need to act as their advocates to ensure their rights are upheld.

The funding has enabled us to pay a monthly stipend to our Social Worker.

Evaluation & Monitoring

What were some of the challenges faced and overcome?

The greatest challenge was the breakdown of our school bus as 50 children on average are transported to and from the local schools in the village 5 kilometers distance. The bus makes 2 trips for drop off and 2 trips for pick up daily 5 days a week. We managed to cope with the transport issues while the bus was being fixed and thankfully had the financial resources to make the payment.

Were there any project outcomes that were not achieved? Why not? What would improve the efficiency or effectiveness of this project? Are there any lessons learned?

Defaulting their anti-retroviral treatment is the biggest problem as the children are at risk of rejection of the treatment regimens available. Unfortunately, few children living at Holy Family Care Centre with HIV/Aids regardless of daily treatment will not live long lives as intervention from us was too late. This is the sad reality, and all efforts are needed to continue to educate adults in protecting and caring for their children. The project could be improved by more capacity building of the local staff and in particular the organisational communication strengthened. Work routines require closer supervision for staff roles to be carried out as per

role descriptions. Staff also need encouragement to seek opportunities for ongoing education to help improve their levels of education.

How has this project helped the people you are working with?

Health

This project has helped all the children access much-needed medications from the local Health Clinic and the pharmacy. Our clinic car has been used many times a week. Any sick children are transported if necessary to the clinic or the local hospital. The children on Anti-Retroviral Treatment are reviewed monthly at the clinic and their treatment is collected. We have two children who have monthly specialist appointments at the Provincial hospital which is a 2-hour drive to Polokwane.

Education

The children have enjoyed returning to school and most are trying to learn. Many of the children are behind in their learning and require constant support from our tutors for extra teaching and homework. The Volunteer Educator with either the Social Worker or Admin Assistant liaises and visits the teachers and Principals at least weekly. Fortunately, no one has contracted COVID-19 this year.

Outreach

Our Outreach Program has helped many children. Some families who have reunited with older children who are still in school are not entitled to a government child grant but regular assistance with food through outreach has helped keep the family together. One girl will complete her further studies this year and hopefully will gain employment to support her family. Three children who left Holy Family Care Centre several years ago have reached out and made contact recently as their circumstances have changed and have needed support and advice. It reflects well that these children have someone and somewhere to turn to and we have the facility to continue the relationship when needed.

How sustainable is this project? Will the impact of this work cease when you leave?

Holy Family Care Centre is fully registered and funded for 75 children with the Government Department of Social Development until the end of June 2023. We are always conscious of a succession plan and continue to support and mentor our local staff. Staff are provided with training and external education to ensure that the Centre can eventually self-manage and for succession to eventually occur. It has been pleasing to see some major administration roles needing less assistance as they take accountability for their responsibilities.

Are there any third parties who will be required in the project (i.e., contractors)? If yes, are proper procedures and processes put in place to evaluate their reputation, credibility, and suitability? Please explain.

Holy Family Care Centre's contractors have worked alongside us for many years and understand our mission. They are qualified and work in a professional and timely manner.

Any other comments?

With heartfelt gratitude and blessings to you all.

ACKNOWLEDGEMENTS

Due to our donors' generous contributions during 2023, the OLSH Overseas Aid Fund continues to support the OLSH Sisters in the missions to make positive changes to the lives of poor and disadvantaged children, women and their communities.

Major Benefactors

During 2023, the major benefactors included:

- 12 Individuals donating \$5,000 or more: \$138,300
- 5 Trusts/Foundations: \$162,500
- 5 Businesses: \$32,500
- 2 Bequest: \$233,250
- 39 Pledges (monthly or quarterly donations): \$34,660
- 8 Schools (see details below): \$35,872.07
- 12 Parishes or religious groups: \$11,758.04

Schools

➤ Our Lady of the Sacred Heart College, Bentleigh VIC	\$ 24,851.74
➤ Our Lady of the Sacred Heart Primary School, Elmore VIC	\$ 1,870.80
➤ Our Lady of the Sacred Heart School, Darra QLD	\$ 390.35
➤ Our Lady of the Sacred Heart College, Kensington NSW	\$ 851.10
➤ Marianville Secondary School, Papua New Guinea	\$ 1,060.00
➤ St John Catholic College Darwin	\$ 287.50
➤ Tenison Woods College, Mount Gambier SA	\$ 6,060.58
➤ St Peter's School, Allenstown QLD	\$ 500.00
	<u>\$ 35,872.07</u>

Volunteers

We extend our gratitude to the volunteers who work in our missions. Their help is much appreciated by the Sisters and by the people in the countries in which they work.

Periodic & Workplace Salary Deduction Donors

Thanks to those individuals who make regular periodic donations and the various workplaces whose staff organise periodic payments.

REGISTER OF MEMBERS

DAUGHTERS OF OUR LADY OF THE SACRED HEART OVERSEAS AID INCORPORATED

As at 31 December 2023

BESWICK	Ms Judy	4 th Floor, 131 Clarence St, Sydney 2000
BOWEN	Ms Anne	3 Gardyne St, Bronte 2024
DONOHOE	Ms Kathleen	602/170 Ocean St, Edgecliff 2027
DORAN	Ms Anne	19 Holmes St, Kingsford 2032
GALLAHER	Mrs Gloria	PO Box 187, Potts Point 1335
GRUSOVIN, AM	Hon. Deirdre	15 Virginia St, Kensington 2033
HANLEN	Sr Moya	2 Kensington Rd, Kensington 2033
HEESH	Ms Josephine	GPO Box 7105, Sydney 2001
HINTON	Mrs Maree	19 Violet St, Miranda 2228
KAVANAGH	Hon. Dr. Tricia	8 Pottinger St., Dawes Point 2000
MALOUF	Mr Robert	3 Winburn Ave, Kingsford 2032
McCLEARY	Sr Lorraine	9 Kimberley Grove, Rosebery 2018
McKINNON	Ms Valerie	St Hedwig Village 134-140 Reservoir Rd, Blacktown 2148
MURPHY	Sr Philippa	9 Kimberley Grove, Rosebery 2018
O'DEA, AM	Mr Michael	21 Waverton Ave, Waverton 2060
PHILLIPS	Mrs Eileen	20 Oxley St, Matraville 2036
RICHARDS	Sr Pauline	2 Kensington Rd., Kensington 2033
STANIFORTH	Mrs Lilyan	3 Mirra Place, Cromer 2099
STEVENS	Sr Mary	PO Box 346, Darwin NT 0800

FINANCIAL REPORT 2023

DAUGHTERS OF OUR LADY OF THE SACRED HEART OVERSEAS AID INCORPORATED

ABN: 94 872 293 729

SUMMARY OF ANNUAL REPORT

The Daughters of Our Lady of the Sacred Heart Overseas Aid Fund remains in good financial health. We recorded \$717,172.30 in donations and, due to our low administration costs, the majority of this was dispersed to our missions.

Moving forward, the focus of the organisation will be to continue to find ways to increase our revenue through donations, such that we can maintain the support of our missions around the world.

Audited Financial Statements as at 31 December 2023

**DAUGHTERS OF OUR LADY OF THE SACRED HEART
OVERSEAS AID INCORPORATED**

FINANCIAL REPORT 31 DECEMBER 2023

Statement by Committee of Management

Statement of Profit & Loss and Other Comprehensive Income

Statement of Financial Position

Statement of Changes in Equity

Cash Flow Statement

Notes to the Financial Statements

Auditor's Independence Declaration

Independent Audit Report

Audited Financial Statements as at 31 December 2023

COMMITTEE OF DAUGHTERS OF OUR LADY OF THE SACRED HEART OVERSEAS AID INCORPORATED

STATEMENT BY COMMITTEE OF MANAGEMENT


The Committee of Management for the Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated ("DOLSHOSAI") declares that DOLSHOSAI is not a reporting entity. The Committee declares that this special purpose financial report should be read in accordance with the accounting policies outlined in Note 1 to the financial statements.

The Committee declares that:

- 1) The financial statements and notes present fairly the Members' financial position as at 31 December 2023 and their performance for the year ended on that date is in accordance with the accounting policies described in Note 1 to the financial statements.
- 2) In the Committee's opinion, there are reasonable grounds to believe that DOLSHOSAI will be able to pay their debts as and when they fall due.

This declaration is made in accordance with a resolution of the Committee of Management.


Chairman – Mr Michael O'Dea


Director – Sr Philippa Murphy

Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated

STATEMENT OF PROFIT AND LOSS AND OTHER COMPREHENSIVE INCOME

For the year ended 31 December 2023

	Notes	2023 \$	2022 \$
REVENUE			
Donations & Gifts			
- Monetary		483,922	538,085
Bequests & Legacies		233,250	144,608
Investment Income - Interest Received		2,092	297
Fundraising		-	-
TOTAL REVENUE		<u>719,264</u>	<u>682,990</u>
EXPENDITURE			
International Aid and Development Programs Expenditure			
International Programs			
- Funds to International Programs		520,660	583,337
Accountability and Administration	7	<u>64,411</u>	<u>65,772</u>
Total International Aid and Development Programs Expenditure		<u>585,071</u>	<u>649,109</u>
TOTAL EXPENDITURE		<u>585,071</u>	<u>649,109</u>
Other Comprehensive Income		-	-
TOTAL COMPREHENSIVE INCOME Surplus/(Deficit)		<u>134,193</u>	<u>33,881</u>

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes

Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated

STATEMENT OF FINANCIAL POSITION

As at 31 December 2023

	Notes	2023 \$	2022 \$
ASSETS			
Current Assets			
Cash and cash equivalents	2	508,664	373,010
Trade and other receivables	3	2,524	572
Total Current Assets		<u>511,188</u>	<u>373,582</u>
TOTAL ASSETS		<u>511,188</u>	<u>373,582</u>
LIABILITIES			
Current Liabilities			
Trade and other payables	4	3,413	-
Total Current Liabilities		<u>3,413</u>	-
TOTAL LIABILITIES		<u>3,413</u>	-
NET ASSETS		<u>507,775</u>	<u>373,582</u>
EQUITY			
Retained earnings	5	373,582	339,701
Current earnings		134,193	33,881
TOTAL EQUITY		<u>507,775</u>	<u>373,582</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes

Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated

STATEMENT OF CHANGES IN EQUITY

For the year ended 31 December 2023

	Retained earnings	Total
REVENUE		
Balance at 31 December 2021	339,701	339,701
Excess of revenue over expenses	33,881	33,881
Balance at 31 December 2022	373,582	373,582
Excess of revenue over expenses	134,193	134,193
Balance at 31 December 2023	507,775	507,775

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes

Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated

CASH FLOW STATEMENT

For the year ended 31 December 2023

	Notes	2023 \$	2022 \$
Cash Flow from Operating Activities			
Grants and other receipts	8	717,172	682,693
Payments to overseas projects		(520,660)	(583,337)
Payments to suppliers and employees		(62,950)	(87,677)
Interest received		2,092	297
Net Inflow / (Outflow) from Operating Activities		135,654	11,976
Net increase / (decrease) in cash and cash equivalents		135,654	11,976
Cash and cash equivalents at the beginning of the financial year		373,010	361,034
Cash and cash equivalents at the end of the financial year		508,664	373,010

The above Cash Flow Statement should be read in conjunction with the accompanying notes

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

Note 1. Summary of Significant Accounting Policies

The Management Committee has prepared the financial statements of DOLSH-OAI on the basis that the entity is a non-reporting entity because there are no users dependent upon general purpose financial statements. The financial statements are therefore special purpose financial statements that have been prepared in order to meet the needs of the Association. The Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated is a not-for-profit entity for the purpose of preparing the financial statements.

This special purpose financial report has been prepared to meet the reporting requirements of the Australian Charities and Not-For-Profits Commission Act 2012.

The financial report has been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and the disclosure requirements of AASB 101 Presentation of Financial Statements, AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors, AASB 1048 Interpretation of Standards, AASB 1054 Australian Additional Disclosures and other significant accounting policies described below.

The financial report has been prepared on an accruals basis and is based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The financial statements have been also prepared with consideration of the disclosure requirements in accordance to the Australian Council for International Development code of conduct.

i) Impairment of Assets

At each reporting date, the entity reviews the carrying values of its assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

Where it is not possible to estimate the recoverable amount of an individual asset, the entity estimates the recoverable amount of the cash-generating unit to which the asset belongs.

ii) Trade and Other Payables

These amounts represent liabilities for goods and services provided to the association prior to the end of the financial period and which are unpaid. The amounts are unsecured and usually paid within 30 days.

iii) Trade Receivables

All trade receivables are recognised at the amounts invoiced. Recoverability of trade receivables is

reviewed on an ongoing basis. The amount of any provision is recognised in the income statement in other expenses.

iv) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

v) Goods and Services Tax

Revenues, expenses and assets are recognised net of goods and services tax, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense.

Receivables and payables are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the ATO is included as a current asset or liability in the balance sheet.

Cash flows are included in the cash flow statement on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows.

vi) Revenue Recognition

Grant revenue is recognised in the income statement when it is controlled. When there are conditions attached to grant revenue relating to the use of these grants for specific purposes, it is recognised in the balance sheet as a liability until such conditions are met or services provided.

Donations and bequests are recognised as revenue when received unless they are designated for a specific purpose, where they are carried forward as prepaid income on the balance sheet.

Interest revenue and distribution income from investments is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

vii) Income Tax

The entity is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

viii) Rounding

All amounts in the Financial Statements have been rounded to the nearest dollar, unless otherwise stated.

Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

	2023 \$	2022 \$
Note 2. Current Assets - Cash and Cash Equivalents		
Cash		
Fund Bank Account	508,664	373,010
Incorporated Account	-	-
Cash and Cash Equivalents	508,664	373,010
Note 3. Current Assets - Trade and Other Receivables		
GST Receivable	76	572
Prepayments and other debtors	2,448	-
Trade and Other Receivables	2,524	572
Note 4. Current Liabilities - Trade and Other Payables		
Trade creditors	3,413	-
Trade and other payables	3,413	-
Note 5. Retained Earnings		
Retained Earnings at the beginning of the year	373,582	339,701
Net Surplus/(Deficiency)	134,193	33,881
Retained Earnings at the end of the year	507,775	373,582
Note 6. Remuneration of Auditors		
Remuneration for the audit	4,694	4,754
	4,694	4,754
Note 7. Accountancy and Administration Cost		
Accountancy and administration costs represent 8.96% of the organisation's total revenue (2022: 9.63%)	64,411	65,772

Note 8. Grants and Other Receipts

No single appeal grant or any other form of fundraising for designated purpose generated more than 10% of OLSH Overseas Aid and development revenue for the year

Note 9. Events Occurring After the Reporting Date

No matters or circumstances have arisen since the end of the financial year which significantly affected or could significantly affect the operations of the entity, the results of those operations or the state of affairs of the entity in future financial years.



Watson Erskine Pty Ltd
Chartered Accountants

ABN 44 125 509 015

Level 4, 55 Clarence Street, Sydney NSW 2000
GPO Box 2003, Sydney NSW 2001

T +61 (02) 9248 9600
F +61 (02) 9248 9666
E mail@watsonerskine.com.au
W www.watsonerskine.com.au

Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated
ABN 94 872 293 729

Auditor's Independence Declaration to the Committee members of Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated

In accordance with Section 60-40 of the *Australian Charities and Not-for-profits Commission Act 2012*, I declare that, to the best of my knowledge and belief, during the year ended 31 December 2023, there have been no contraventions of the auditor independence requirements of any applicable code of professional conduct in relation to the audit.

Watson Erskine Pty Ltd
Authorised Audit Company

CHRISTOPHER WONG
Director

Dated this 21st day of May 2024

Sydney, NSW



Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated

ABN 94 872 293 729

**Independent Audit Report
to the Committee members of
Daughters of Our Lady of the Sacred Heart
Overseas Aid Incorporated**

Report on the Audit of the Financial Report

Qualified Opinion

We have audited the accompanying financial report, being a special purpose financial report of Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated (DOLSH-OAI), which comprises the statement of financial position as at 31 December 2023, the statement of profit and loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the statement by committee of management.

In our opinion, except for the effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial report presents fairly, in all material respects, including:

- (i) giving a true and fair view of the DOLSH-OAI's financial position as at 31 December 2023 and of its financial performance for the year then ended;
- (ii) complying with Division 60 of the *Australian Charities and Not-for-profits Commission Regulation 2013*; and
- (iii) complying with financial reporting requirements set out in Class Order 11/01 of the *Associations Incorporation Act 2009*.

Basis for Qualified Opinion

Cash donations are a source of fundraising revenue for DOLSH-OAI. The Committee has determined that it is impracticable to establish control over the collection of cash donations prior to entry into its financial records. Accordingly, as the evidence available to us regarding fundraising revenue from this source was limited, our audit procedures with respect to cash donations had to be restricted to the amounts recorded in the financial records. We therefore are unable to express an opinion on whether the recorded cash donations of DOLSH-OAI are complete.

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the DOLSH-OAI in accordance with the auditor independence requirements of Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for*

Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the Committee to meet the requirements of Australian Council For International Development and Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance

The Committee is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012* and for such internal control as the Committee determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee is responsible for assessing the DOLSH-OAI's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee either intends to liquidate the DOLSH-OAI or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the DOLSH-OAI's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

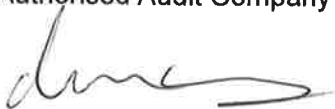
- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the DOLSH-OAI's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the DOLSH-OAI's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the DOLSH-OAI to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the Committee with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Watson Erskine Pty Ltd
Authorised Audit Company



CHRISTOPHER WONG
Director

Dated this 21st day of May 2024

Sydney, NSW